

UTTARPARA-KOTRUNG MUNICIPALITY

N.I.Q. NO - UKM/063/PHC/2022-23

Dated - 20.09.2022

Memo No.6/5063

Dated - 20.09.2022

Chairman, Uttara para-Kotrung Municipality invites Sealed quotation from the bona fide, reputed Agencies for creation of Short Audio Video IEC material and Broadcasting of Audio Video IEC material at Municipal Office on Giant screen for public awareness to perform against Vector Borne Disease for the services relating to P.H.& Sanitation under P.H.& Convenience Dept. of this Municipality. The following are the Terms and Conditions for applying the said Tender.

01. Critical Date:

- (1) Date of publishing of tender - **20.09.2022**
- (2) Last date of submission of tender is - **27.09.2022** (up to 3pm).
- (3) Date of opening of tender on - **27.09.2022** at about 4 pm.

02. Specification of the item to be procured: -

Sl No.	Item	Specifications
1.	Short Audio Video IEC material preparation	01 - 02 min.
2.	Broadcasting of Audio Video IEC material at Municipal Office on Giant screen	For 03 months.

03. Criteria to participate in the Tender : -

Tenderer having valid **GSTIN** number, **PAN**, **P Tax**, **Trade License**, **I.T. Return** (for last quarter of 2021-22) are entitled to participate in the quotation process.

04. Other terms and conditions:-

- Municipality reserves its right to accept or reject anyone or all the tenders without assigning any reason, thereof.
- The bidder should quote his rate inclusive of all taxes and door step delivery, keeping conformity with the existing market price of the product to be acquired.
- The bidder may remain present during opening of tender. The bidder should quote his rate in Indian Rupee including all

taxes. No any other charges will be entertained in this regard.

- Payments only be made on the basis of availability of fund accordance with the performance of jobs in the following manner.
- The authority does not bind itself to accept the lowest bidder and reserves the right to accept or reject any or all tender without assigning any reason whatsoever.


Chairman
Uttarpara-Kotrung Municipality
Uttarpara-Kotrung
Municipality

Date – 20.09.2022

Memo No- 6/5063(3)

Copy forwarded to :

1. Executive Officer, UKM
2. Finance Officer, UKM
3. Notice Board at UKM


Chairman
Uttarpara-Kotrung Municipality
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Uttarpara-Kotrung
Municipality