

UTTARPARA - KOTRUNG MUNICIPALITY

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NIQ NO -UKM/002/PHC/2022-23

Date - 19/04/2022

Memo No - 6/2/26

Date - 19/04/2022

NOTICE INVITING QUOTATION for " invites Sealed Quotation from the bona fide, reputed with financially solvent agencies, Engineering Firms having vast experiences with much better Know-how in operations and preventive maintenances of the **mechanisms of the vehicles, Viz. one no. 3000 ltr. & 3200 ltr. capacity Cesspool Emtier** for cleaning of Night soil, undertaking daily operation in the terrain of Public Health & Sanitation in order to uphold the services being rendered in to the Municipal localities and accordingly time to time operational maintenances of the vehicles for keeping up their services in order " as required in **Uttarpara-Kotrung Municipality**.

Name of the Work – Operations and preventive maintenances of the mechanisms of the vehicles, Viz. one no. 3000 ltrs. & 3200 ltr. capacity Cesspool Emtier for cleaning of Night soil.

Fund to be utilised – Sanction Fund as allotted in

The Chairman, Uttarpara-Kotrung Municipality invites sealed quotations from the bona fide, reputed with financially solvent agencies, Engineering Firms having vast experiences with much better Know-how in operations and maintenances of the **mechanisms of the vehicles, Viz. one no. 3000 ltrs. & 3200 ltr. capacity Cesspool Emtier** for cleaning of Night soil.

List of Works to be executed :

Sl. No	Works Description
1.	Operations and preventive maintenances of the mechanisms of the vehicles, Viz. one no. 3000 ltr. capacity Cesspool Emtier machine.
2.	Operations and preventive maintenances of the mechanisms of the vehicles, Viz. one no. 3200 ltr. capacity Cesspool Emtier machine.

1. Submission of Tender : Critical Date:-

Sl. No	Particulars	Date & Time
01	Date of Uploading of NIQ	19.04.2022
02	Last date of submission of Quotation	26.04.2022
03	Date and time of opening of Bid	26.04.2021 (3.00pm)

2. Criteria to participate in the quotation :-

The intending tenderer must have minimum one year experience in operation & maintenances of such vehicles as indicated above.

Application, in duplicate, enclosing single photo copy of **Valid Pan** issued by the I.T. Dept., Govt. of India, **Valid 15 digit GSTIN** under GST Act, 2017 and **Trade License, P.Tax clearance** certificate, **IT Returns, Profit & Loss, Balance Sheet for the Financial Year 2020-21**, Registration of W.B. Contract Labour (Regulation & Abolition) Act and possesses valid ESIC & EPF Registration Certificates are entitled to participate in the quotation process.".

Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017". As instructed by Govt. of West Bengal vide Memo No. 4374/F(Y) Dt. 13-07-2017.

3. Execution of Work :-

- I. Machine should be deployed at various sites within the municipal area or outside the municipal area as per necessity of the municipality.
- II. The whole work shall be carried out in accordance with the **operation & maintenance scheduled (details of which is enclosed herewith)** and the same be operated as per direction given by the official, In-charge of Sanitary Inspector of the respective department of this municipality.
- III. **Log Book** to be provided for maintaining and daily recording DOL, Work done details in different location of work site.
- IV. The successful tenderer shall have to perform necessary routine check up and maintenance of the machines in due courses. The routine **verification of the overall mechanical condition** of vehicles (i.e cesspool emptier of 3000 ltr. & 3200 ltr.) be done after each and every three months by the **Engineer** of Conservancy Department . On the basis of the report the vehicles be maintained by the agency accordingly.

Details of services to be rendered.	Operation & Maintenance	Other Condition	Terms of agreement & Payment details
01. Duty Hour- 07:00 AM to 04:00 PM all working days excluding National Holydays. 02. Reporting Details	01. Driver, Helper to be provided by the Contractor 02. Operation & Maintenance work be done on the basis of verification repot & be complied within 15 days from reporting	01. Fuel be provided on the basis of Km run by the office for which a log book be maintained	01. For Two year (From the date of issue of work order). 02. Bill be submitted to the Department within 10th of each month and payment will be done within 20th of each month

4. Payments only be made on the basis of availability of fund accordance with the performance of jobs in the following manner. Monthly bill, in duplicate, has to be submitted to the Public Health & Convenience Dept. of this Municipality within 1st week of next month for the necessary processing of release of the payment subject to satisfactory note of the O/C of concerned Dept.

5. Monthly Targeted performance for quoting rate :

Target would be assessed against the disposal of 100 numbers Cesspool Emptier Tanks/per month.

Sl.No	Performance criteria	Payment criteria	Remarks
01.	In case of more than 100 Tank.	On pro-rata basis against the full quoted rate/ per tank	Works details to fulfill the target be intimated at least 7 days before the execution of work.
02.	In case of less than 100 but more than 75 Tanks,	90 % payment against the full quoted rate/ per tank	do
03.	In case of less than 75 but more than 50 Tanks,	80 % payment against the full quoted rate/ per tank	do
04.	In case of less than 50 Tanks .	Penalty @30% be imposed on payment slab as mentioned in Sl. No-3	do

6. Other terms and conditions:-

The quotationer should quote his rate inclusive of all taxes, keeping conformity with the existing market price of the product to be acquired .

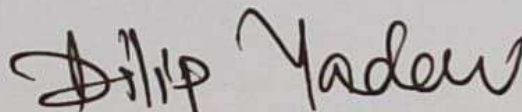
The quotationer may remain present during opening of quotation. The quotationer should quote his rate in Indian Rupee including all taxes, caring cost, loading-unloading and other cost including installation, commissioning and supervision.

The authority does not bind itself to accept the lowest quotation and has reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

4. Withdrawal /Cancellation & Purchase Policy Of Tendering Authority:-

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.



Chairman

Uttarpara Kotrung Municipality

Chairman

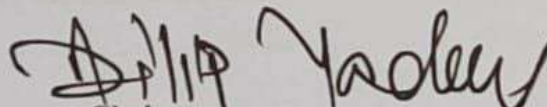
Uttarpara-Kotrung
Municipality

Date-19/04/2022

Memo No. 6/2126(3)

Copy Forwarded for information to:-

1. EO, UKM
2. FO, UKM
3. Notice Board, Uttarpara Kotrung Municipality



Chairman

Uttarpara Kotrung Municipality

Chairman

Uttarpara-Kotrung
Municipality