

**N.I.Q. No. - UKM/002/PHC/2021-22**

**Dated - 07.06.2021**

**Memo No- 6/2067**

**Date- 07.06.2021**

**Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality** invites sealed quotations from bona fide Contractors / Suppliers / Agencies for Thorough maintenances of the entire machinery, viz one no. EICHER Truck (WB15C 5255) under Uttarpara-Kotrung Municipality.

The quotation in a sealed envelope , mentioning name of the work/supply, quotation no, and date at the top of the envelope, be submitted addressing to the Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality during office hours on the scheduled date as mentioned below .

**01. Critical Date:**

- (1) Date of publishing of quotation 08.06.2021
- (2) Last date of submission of quotation is 15.06.2021 (up to 3pm)
- (3) Date of opening of quotation on 15.06.2021 at about 4 pm

**02. Earnest Money :**

Necessary earnest money to be submitted for participation in the Tender through Demand Draft/Pay order is appended in the table below:

<b>In favour of</b>	<b>Earnest money</b>
The Chairperson, Board of Administrators Uttarpara-Kotrung Municipality.	<b>Rs 5,000.00 (Five Thousand) only</b>

**03. Specification of the item to be procured: -**

**Sl.No.**

**Supply of Items/Materials**

<b>Sl.No.</b>	<b>Supply of Items/Materials</b>
1	Engine oil change and engine oil filter replacement
2	Fuel filter replacement
3	Nuts and Bolts and all types U'J cross replacement
4	Radiator servicing hose replacement & Coolant top up
5	Clutch Overhauling
6	Gear shifting cable change
7	Gear and deferential oil replaced
8	All electrical line repairing & replacement (Horn, Light, Etc.)
9	Four wheel brake overhauling
10	Pneumatic system servicing/repairing/replaced.
11	Silencer repairing
12	PTO servicing & gear box side
13	Alternator & self starting overhauling
14	Four wheel hub greasing and hub oil seal change
15	Steering gear box repairing/replacement
16	Hydraulic tipping cylinder repairing and hose replacement
17	Hydraulic oil change
18	Battery needs to be replaced
19	All tyres and tubes needs to be replacement (05 nos.)
20	Cabin body through repairing including Driver and Helper Sit with dala body

**04. Criteria to participate in the quotation :-**

Agencies having valid GSTIN number, PAN, Trade License , I.T. Return (for last quarter of 2019-20 ), & Financial Statement for the year 2019-20( P/L& Balance Sheet) are entitled to participate in the quotation process.

**05. Other terms and conditions:-**

The quotationer should quote his rate inclusive of all taxes, keeping conformity with the existing market price of the product to be acquired .

The quotationer may remain present during opening of quotation. The quotationer should quote his rate in Indian Rupee including all taxes, caring cost, loading-unloading and other cost including installation, commissioning and supervision.

**06. Payments** only be made on the basis of availability of fund after successful installation and proper checking of bills in all respect .

The authority does not bind itself to accept the lowest quotation and reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.



**Chairperson** Chairperson  
**Board of Administrator** Board of Administrators  
**UTTARPARA KOTRUNG MUNICIPALITY** Uttarpara-Kotrung Municipality

Memo No- 6/2067 (3)

Date- 07.06.2021

**Copy forwarded to :**

- 1. Executive Officer ,UKM**
- 2. Finance Officer, UKM**
- 3. Notice Board at UKM**



**Chairperson**  
**Board of Administrator**  
**UTTARPARA KOTRUNG MUNICIPALITY**

Chairperson  
Board of Administrators  
Uttarpara-Kotrung Municipality