

N.I.Q. No. - UKM/006/PHC/2021-22

Dated - 13 .08.2021

Memo No- 6/2946

Date- 13 .08.2021

Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality invites sealed quotations from bona fide agencies for engaging 14 nos. unskilled labours & 02 nos. supervisor to be engaged for the purpose of operation and maintenance with a view to expedite the beautification measure, including regular sweeping ,cutting of grass and unwanted wedge in **all parks**.

The quotation be submitted in a sealed envelope mentioning name of the works, quotation no, and date at the top of the envelope. Quotation is to be submitted addressing to the Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality during office hours as per scheduled date mentioned below.

**01. Critical Date :**

- (1) Date of publishing of quotation 14 .08.2021
- (2) Last date of submission of quotation is 24.08.2021 (up to 3pm)
- (3) Date of opening of quotation on 24 .08.2021 at about 4 pm

**02. Specification/Scope of work :**

Operation and maintenance with a view to expedite the beautification measure, including regular sweeping, cutting of grass and unwanted wedge in **all parks** (As attached in Annexure-1) located within the area of UKM. The works will continue everyday on monthly rotational basis for the aim and aspects as mentioned above.

**03. Criteria to participate in the quotation : -**

Agencies having valid GSTIN number, PAN, Trade License, I.T. Return (for last quarter of 2019-20), & Financial Statement for the year 2019-20 (P/L & Balance Sheet) are entitled to participate in the quotation process.


**04. Other terms and conditions:-**

The quotationer should quote his rate with particulars (name, bank a/c no, IFSC Code, Aadhaar & PAN details) of workers to be engaged for creation of beneficiary accounts.

The quotationer may remain present during opening of quotation. The quotationer should quote his rate in Indian Rupees including all taxes, caring cost, loading-unloading and other cost including installation, commissioning and supervision.

05. Payments only be made on the basis of availability of fund on the basis of proper submission of bill through proper channel. An attendance sheet be submitted with the bill.

The authority does not bind itself to accept the lowest quotation and reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

  
Chairperson  
Board of Administrators  
Uttarpara-Kotrung Municipality  
Board of Administrator  
UTTARPARA KOTRUNG MUNICIPALITY

Date- 13 .08.2021

Memo No- 6/2946 (3)

Copy forwarded to :

1. Executive Officer ,UKM
2. Finance Officer, UKM
3. Notice Board at UKM

  
Chairperson  
Board of Administrators  
Uttarpara-Kotrung Municipality  
Board of Administrator  
UTTARPARA KOTRUNG MUNICIPALITY

## Annexure – I

Sl.No	Name of the Parks/Road	Location (Within Word No)	No of workers to be engaged in each Park	Man days be created in each month
01.	Udayan Park	1	1	30
02.	Sishu Uddan Park (Bidhan Pally)	2	1	30
03.	Netaji Sishu Uddayan Park (Nandan Kanan)	3	1	30
04.	Surja Sen Park (R.G. Nagar Road)	4	1	30
05	Sitalatala Lane Park (Opp. Anukul Thakur Temple)	5	1	30
06	Rabindra Nagar Park (B. B. Street, Beside Guha Houes)	6	1	30
07	Shibtala Bidhan Park, Desbandhu Park	7	1	30
08	Sishu Uddayan Park (K.K. Ghosh Road)	8	1	30
09	P.L. Som Park (Near Water Tank), Shanti Nagar Park (Upper Harnathpur Road)	10	1	30
10	Somnath Park (New G.T Road, Near Mother Dairy), Sumita Kanan (Near Kheya Ghat)	15	2	60
11	Makaltala Park (Pakeara)	21	1	30
12	Naba Mila Sangha (Maniktala)	22	1	30
13	Tarun Dal, Padhma Pukur, Biba Kanda, Kishor Sangha	23	1	30

  
Chairperson  
Board of Administrators  
Uttarpara-Kotrung Municipality