

**UTTARPARA-KOTRUNG MUNICIPALITY**  
**TENDER NOTICE NO. UKM/004/PHC/2021-22 DATED – 22/07/2021**

Memo No. 6/2547

Date: 22/07/2021

**Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality** invites Sealed tender from the bona fide, reputed with financially solvent agencies, Engineering Firms having vast experiences with much better Know-how in servicing/maintenances of the mechanisms of the vehicles, Viz. six nos. Tata Ace Four Wheel Auto Tipper for undertaking daily operation in the terrain of Public Health & Sanitation in order to uphold the services being rendered in to the Municipal localities and accordingly maintenances of the vehicles for keeping up their services in order. The following are the Terms and Conditions for applying the said Tender:-

The tender in a sealed envelope, mentioning name of the work/supply, tender no, and date at the top of the envelope, be submitted addressing to the Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality during office hours on the scheduled date as mentioned below .

**List of Items to be procured or Works to be executed :**

SI No.	Item	Vehicle Details
1.	i. Full body repairing along with doors ii. Hydraulic lift repairing iii. Electrical wearing iv. Back Light	Tata Ace WB17 1470
2.	i. Full body repairing along with doors ii. Hydraulic lift repairing iii. Electrical wearing iv. Back Light v. Head Light	Tata Ace WB17 1547
3.	i. Full body repairing along with doors ii. Hydraulic lift repairing iii. Electrical wearing iv. Back Light v. Battery - 1 pc.	Tata Ace WB17 1546
4.	i. Full body repairing along with doors ii. Hydraulic lift repairing iii. Electrical wearing iv. Back Light	Tata Ace WB17 1553
5.	i. Full body repairing along with doors ii. Hydraulic lift repairing iii. Electrical wearing iv. Back Light v. Battery - 1 pc.	Tata Ace WB17 1521
6.	i. Full body repairing along with doors ii. Hydraulic lift repairing iii. Electrical wearing iv. Back Light v. Battery - 1 pc.	Tata Ace WB17 1470

**01. Critical Date:**

- (1) Date of publishing of Tender **23.07.2021**
- (2) Last date of submission of Tender is **03.08.2021** (up to 3pm)
- (3) Date of opening of Tender on **03.08.2021** at about 4 pm

**02. Earnest Money :**

Necessary earnest money to be submitted for participation in the Tender through Demand Draft/Pay order from any Nationalized Bank/scheduled bank is appended in the table below:

The Earnest Money will be refunded after finalization of the tender or within 1 (one) month from the date of opening of tender whichever is later against the specific prayer of Tenderer.

In favour of	Earnest money
The Chairperson, Board of Administrators Uttarpara-Kotrung Municipality.	<b>Rs 5,000.00 (Five Thousand) only</b>

**03. Cost of Tender Paper :**

The person intending to participate in the tender may obtain the tender form from Uttarpara-Kotrung Municipality during office hours from **23.07.2021 to 03.08.2021** till 02.30 pm on payment of Rs 1000/- (One Thousand) only in cash deposited in the cash section of Uttarpara Kotrung Municipality. **No downloaded form will be accepted .**

**04. Criteria to participate in the Tender : -**

The intending tenderer must have minimum one year experience in Servicing/maintenances of such vehicles as indicated above.

*Tenderer having valid GSTIN number, PAN, Trade License (Mechanical Contractor), P Tax, I.T. Return (for last quarter of 2019-20), & Financial Statement for the year 2019-20(P/L & Balance Sheet), document related with credential of against execution of same nature of Work are entitled to participate in the tender process.*

05. The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

**06. Other terms and conditions:-**

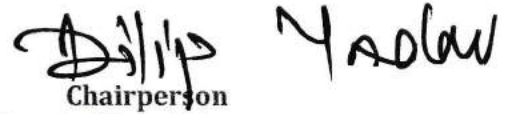
The tenderer should quote his rate inclusive of all taxes, keeping conformity with the existing market price of the product to be acquired .

The tenderer may remain present during opening of quotation. The tenderer should quote his rate in Indian Rupee including all taxes, operator and labour charges and other operating charges. No any other charges will be entertained in this regard.

07. Payment will be made through e - payment system (ECS/RECS/RTGS) or Cheque after execution of work or supply of goods and receipt of same in good condition. Bill be placed along with challan, installation certificate etc. in due time which will be verified accordingly and on the availability of the Fund the said bill be paid.

On being selected, the successful vendors will have to submit one application to The Chairperson, Uttarpara Kotrung Municipality. Stating the name of the payee/recipient, Bank account no with MICR code, IFSC of the payee/recipient for making e payment.

No manual payment is allowed to be made as far as practicable.



Chairperson  
Board of Administrator  
UTTARPARA-KOTRUNG MUNICIPALITY  
Board of Administrators  
Uttarpara-Kotrung Municipality

Memo No- 6/2547(3)

Date- 22/07/2021

Copy forwarded to :

1. Executive Officer ,UKM
2. Finance Officer, UKM
3. Notice Board at UKM



Chairperson  
Board of Administrator  
UTTARPARA-KOTRUNG MUNICIPALITY  
Chairperson  
Board of Administrators  
Uttarpara-Kotrung Municipality