

UTTARPARA-KOTRUNG MUNICIPALITY
TENDER NOTICE NO. UKM/005/PHC/2021-22 DATED – 22.07.2021

Memo No. 6/2548

Date: 22/07/2021

Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality invites Sealed tender from the bona fide, reputed with financially solvent agencies, Engineering Firms having vast experiences with much better Know-how in supply & servicing/repairing of the mechanisms of the vehicles, Viz. 24 nos. Tractor for undertaking daily operation in the terrain of Public Health & Sanitation in order to uphold the services being rendered in to the Municipal localities. The following are the Terms and Conditions for applying the said Tender:-

The tender in a sealed envelope, mentioning name of the work/supply, tender no, and date at the top of the envelope, be submitted addressing to the Chairperson, Board of Administrators, Uttarpara-Kotrung Municipality during office hours on the scheduled date as mentioned below .

01. Critical Date:

- (1) Date of publishing of tender **23.07.2021**
- (2) Last date of submission of tender is **03.08.2021** (up to 3pm)
- (3) Date of opening of tender on **03.08.2021** at about 4 pm

02. Earnest Money :

Necessary earnest money to be submitted for participation in the Tender through Demand Draft/Pay order from any Nationalized Bank/scheduled bank is appended in the table below:

The Earnest Money will be refunded after finalization of the tender or within 1 (one) month from the date of opening of tender whichever is later against the specific prayer of Tenderer.

In favour of	Earnest money
The Chairperson, Board of Administrators Uttarpara-Kotrung Municipality.	Rs 5,000.00 (Two Thousand) only

03. Specification of the item to be procured: -

Sl.No.	Item	Quantity
1.	Head Light	30 pcs.
2.	Side Light	54 pcs.
3.	Horn	05 pcs.
4.	Horn Switch	04 pcs.
5.	Shelf Services	12 pcs.
6.	Front Tyre	10 pcs.
7.	Rear Tyre	10 pcs.
8.	Battery	03 pcs.
9.	Indicator	06 pcs.
10.	Lock	01 pc.
11.	Hit Meter Switch	01 pc.
12.	Oil Cylinder Lock	01 pc.
13.	Brake Shoe (Front & Rear)	02 set.
14.	Steering King Pin	01 pc.

04. Cost of Tender Paper :

The person intending to participate in the tender may obtain the tender form from Uttarpara-Kotrung Municipality during office hours from **23.07.2021 to 03.08.2021** till 02.30 pm on payment of Rs 1000/- (One Thousand) only in cash deposited in the cash section of Uttarpara-Kotrung Municipality. **No downloaded form will be accepted.**

05. Criteria to participate in the Tender : -

The intending tenderer must have minimum one year experience in Servicing/maintenances of such vehicles as indicated above.

Tenderer having valid GSTIN number, PAN, Trade License (Mechanical Contractor), P Tax, I.T. Return (for last quarter of 2019-20), & Financial Statement for the year 2019-20(P/L & Balance Sheet), document related with credential of against execution of same nature of Work are entitled to participate in the tender process.

06. The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

07. Other terms and conditions:-

The tenderer should quote his rate inclusive of all taxes, keeping conformity with the existing market price of the product to be acquired .

The tenderer may remain present during opening of tender. The tenderer should quote his rate in Indian Rupee including all taxes. No any other charges will be entertained in this regard.

08. Payment will be made through e - payment system (ECS/RECS/RTGS) or Cheque after execution of work or supply of goods and receipt of same in good condition. Bill be placed along with challan, installation certificate etc. in due time which will be verified accordingly and on the availability of the Fund of the said bill be paid.

The authority does not bind itself to accept the lowest bidder and reserves the right to accept or reject any or all tender without assigning any reason whatsoever.


Chairperson
Board of Administrator
Board of Administrators
UTTARPARA-KOTRUNG MUNICIPALITY
Uttarpara-Kotrung Municipality

Memo No- 6/ 2548 (3)

Date- 22/07/2021

Copy forwarded to :

1. Executive Officer ,UKM
2. Finance Officer, UKM
3. Notice Board at UKM


Chairperson
Board of Administrator
UTTARPARA-KOTRUNG MUNICIPALITY
Chairperson
Board of Administrators
Uttarpara-Kotrung Municipality