

**OFFICE OF THE COUNCILLORS OF
UTTARPARA – KOTRUNG MUNICIPALITY**

New G.T. Road , Uttarpara, Dist. Hooghly (West Bengal) Pin – 712258

Memo No:6/081

Date: 06.01.2020

NIT No: UKM/PHC/018/19-20

Date: 06.01.2020

Notice Inviting Tender

Sealed Tenders in duplicate super scribing the name of the work on the envelop are invited from the reputed, eligible, resourceful and bona fide contractors/ Agencies for the following jobs relating to Public Health & sanitation as per particulars given below:

Permission for purchasing Tender papers, etc. has to be obtained from the Dept. inviting for tender, on production of requisite paper (S.T. / PAN / CE/GST).

Tender papers etc. will be available against payment of prescribed price (non-refundable) from the Dept. inviting the Tender.

The Contractors/ Agencies have to enclose current STCC/ ITCC/ PAN/ CE/GST/ Experience Certificate in similar kinds of jobs and necessary Earnest money in Bank Draft/ Pay Order drawn in favour of the Municipality along with the Tender Papers at least one working day before the date of opening; failing which the Agencies will be liable for rejection.

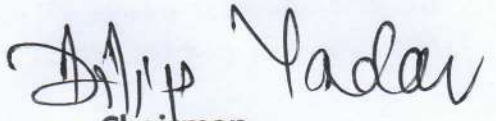
If the last date of receipt of Tender or the day of opening the Tender happens to be a holiday or otherwise, the next working day will be the last day of receiving and/or opening the Tenders. The Bidders may remain present, if they so desire, at the time of opening of Tenders at the respective office.

S.D. money, if any, must be deposited within a week from the date of intimation of acceptance of the Tender.

The Municipality reserves the right to accept / reject in full or part of any tender without assigning any reason, what so- ever.

Details of the Scheme(s)/ Work(s)/ Job(s)

Item No.	Name of Work/Items Dscription	Quantity	Earnest Money (Rs)	Price of Tender Form (Rs)
	Purchase of G.I. Sheet requiring immediate repairing/maintenance of Refuse Trailer			
1.	G.I. Sheet 1 mm. (8'-00'x4'-00')	20 pcs.	2000/-	200/-
2.	G.I. Sheet 2 mm. (8'-00'x4'-00')	20 pcs.		


Chairman

(Uttarpara-Kotrung Municipality)

Chairman
Uttarpara-Kotrung
Municipality

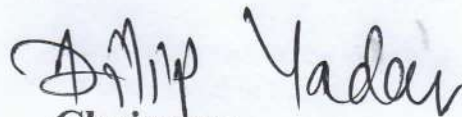
UTTARPARA-KOTRUNG MUNICIPALITY

UTTARPARA, HOOGHLY

Terms & Conditions

1. Tenderers / Contractors eligible to submit tender have to have valid Trade License, IT for the last quarter of 2018-19/Audited accounts for last two years 2017-18 and 2018-19, GST registration certificate / Registration of W.B. Clearance Certificate, Recognized or registered Organization and Credential Certificate.
2. Earnest Money as noted itemize be deposited through Bank Draft (D/D) in favour of the Chairman, Uttarpara-Kotrung Municipality and the rates to be quoted itemize including all charges.
3. Price of each copy of Tender Form is Rs. **200/-** (Two Hundred) only.
4. Validity period of the Tender has been limited to release for maximum Forty five Days. No further extension shall have to be extended at any circumstances.
5. Last date of receiving application for purchasing the Tender Form **14.01.2020**.
6. Last date and time limit of receiving Tender is **15.01.2020** by **2.00** p.m.
7. Last date and time of opening, the Tender is **16.01.2020** by **4.00** p.m.
8. The contractor may sign either in English, Bengali, Hindi but the rates shall have to be quoted only in English in numerical form and in Words.
9. The Authority reserves its right to reject the lowest tender or all the tenders without assigning the reason and not bound to accept the lowest tender.
10. The Contractor may enquire the sites of works and acquainting thoroughly with the local conditions and all the factors that supposed to be affected on their rates to be quoted.
11. All works are to be carried out with due regards to be convenience of the Municipal rate payers and in close connection and co-operation with the officials of the department under control of S.I.
12. All precautions must have to be adopted to guard against chances to injury or accident to the workers. Necessary Tools and Tackles along with Vehicles may be provided to the Contractors on rental basis.
13. The schedule of working hour will be finalized by the S.I. according to the necessity of the departmental duty norms.
14. In any case of violation or breach of contract which under any clause or clauses of this contract, the contractor shall tender himself liable to pay compensation and the amount be determined by the Chairman who will recover the same from the security deposit.
15. The intending Agencies/ Contractors must have minimum one year experience in such works of Solid Waste management and subsequent related works relating to Public Health & Sanitation. Credential in support of experience is required to be provided.

16. The intending Agencies / Contractors must have valid PAN, GST registration certificate.
17. The Agencies must have sufficient financial support to carry out such works (annual turn- over must be minimum 1/3rd of the estimated value in any single financial year within last three financial years). In this context they must submit Balance Sheet of their Company/ Income Tax Return Certificate and must operate a current Bank Account at Kolkata jurisdiction.
18. Attendance Card must have to be issued in each individual Personnel deployed by the successful Agency/Agencies in every month mentioning properly the time of incoming and outgoing in respect of the duty as scheduled to be performed, regularly and to be submitted with the Bill by 10th day of each month for the preceding month along with photo copies of current trade license, PAN, Xerox copy of duty performing roster of the personnel being engaged by the successful Agency.
19. A normal working day shall consist of eight and half hours of scheduled work including interval for half an hour for rest.
20. The Personnel as to be appointed by the successful Agency must obey the instructions of the municipal departmental officers. If there be any complaint arises against the staffs concerned; the Agency will be responsible to take immediate measure to replace the concerned staffs within three days.
21. In case of absence in duty without notice/ proper ground at a stretch for three consecutive days, the successful agency is liable to replace/ terminate such workers having such trend to absent.


Chairman

Uttarpara Kotrung Municipality

Chairman
Uttarpara-Kotrung
Municipality