

# UTTARPARA-KOTRUNG MUNICIPALITY

Memo No. 1/887

Date:22.02.2018

To,  
Sri Sunil Kr. Loha,  
Abhyuday & Associates,  
Chartered Accountant.

**Sub: Workorder to conduct Internal Audit for the Financial Year 2016-2017.**

**Ref: Previous Workorder No. 1/1062 dated 28.03.2017**

Dear Sir,

With reference to the above, you are requested to conduct Internal Audit for the FY 2016-17 of our Municipality within this month (i.e. March 2018) at the same rate of the previous Internal Audit (i.e. FY 2015-16), accomplished successfully from your end i.e. Rs. 36,000/- (Rupees Thirty Six Thousands) only for each Financial Year.

You are requested to take up the work as early as possible in consultation with Sri Pralay Kumar Das, AFC of this ULB and submit report within 31<sup>st</sup> March,2018.

Yours faithfully,



Chairman

Uttarpara-Kotrung Municipality

New G. T. Road, Uttarpara, Dist. Hooghly (West Bengal), Pin - 712 258

Visit us at - [www.uttarparamunicipality.in](http://www.uttarparamunicipality.in)

Mail us at - [uttarparakotrungmunicipality@gmail.com](mailto:uttarparakotrungmunicipality@gmail.com)

Tele : 2663 4095 / 7298 / 3863 Telefax : 2663 3863 / 7298