

## UTTARPARA-KOTRUNG MUNICIPALITY

**N.I.Q. NO - UKM/059/PHC/2022-23**

**Dated - 20.09.2022**

**Memo No.6/5058**

**Dated - 20.09.2022**

**Chairman, Uttarpura-Kotrung Municipality** invites sealed quotation for engaging 14 nos. unskilled labours & 02 nos. supervisor to be engaged for the purpose of operation and maintenance with a view to expedite the beautification measure, including regular sweeping, cutting of grass and unwanted wedge in all parks.

The quotation be submitted in a sealed envelope mentioning name of the works, quotation no, and date at the top of the envelope. Quotation is to be submitted addressing to the Chairman, Uttarpura-Kotrung Municipality during office hours as per scheduled date mentioned below.

### 01. Critical Date:

- (i) Date of publishing of tender - **20.09.2022**
- (ii) Last date of submission of tender is - **27.09.2022** (up to 3pm).
- (iii) Date of opening of tender on **27.09.2022** at about 4 pm.

### 02. Scope of work:

Operation and maintenance with a view to expedite the beautification measure, including regular sweeping, cutting of grass and unwanted wedge in **all parks** (As attached in Annexure-A) located within the area of UKM. The works will continue everyday on monthly rotational basis for the aim and aspects as mentioned above.

### 03. Criteria to participate in the Tender:-

Agencies having valid **GSTIN number, PAN, Trade License, I.T. Return** (for last quarter of 2021-22), & **Financial Statement** for the year 2020-21 (**P/L & Balance Sheet**) are entitled to participate in the quotation process.

### 04. Other terms and conditions:-

- The quotationer should quote his rate with particulars (name, bank a/c no, IFSC Code, Aadhaar & PAN details) of workers to be engaged for creation of beneficiary accounts.
- Municipality reserves its right to accept or reject anyone or all the tenders without assigning any reason, thereof.
- The quotationer should quote his rate inclusive of all taxes and door step delivery, keeping conformity with the existing market price of the product to be acquired.

- The quotationer may remain present during opening of tender. The quotationer should quote his rate in Indian Rupee including all taxes. No any other charges will be entertained in this regard.
- Payments only be made on the basis of availability of fund accordance with the performance of jobs in the following manner.
- The authority does not bind itself to accept the lowest bidder and reserves the right to accept or reject any or all tender without assigning any reason whatsoever.



Chairman

Uttarpara-Kotrung Municipality

Chairman  
Uttarpara-Kotrung  
Municipality

Memo No- 6/5058(3)

Date - 20.09.2022

**Copy forwarded to:**

1. Executive Officer, UKM
2. Finance Officer, UKM
3. Notice Board at UKM



Chairman

Uttarpara-Kotrung Municipality

Chairman  
Uttarpara-Kotrung  
Municipality