# UTTARPARA-KOTRUNG MUNICIPALITY

N.I.Q-16/MSMK/2023-24 Memo No.1/8069 Date:11/01/2024 Date:11/01/2024

Chairman, Uttarpara Kotrung Municipality invites sealed quotations from bonafied agencies/suppliers for purchase of "over bed table "to be used in the new and old HDU of Mahamaya Sishu —O-Matrimangal Kendra. The quotation to be submitted in a sealed envelope mentioning name of work, quotation no. and date at the top of the envelope.

Quotation is to be submitted addressing, Chairman, Uttarpara Kotrung Municipality during office hours as per the scheduled mentioned below:

#### 01. Critical Date:

- (1)Date of uploading of quotation 11/01/2024
- (2)Last date of submission of quotation is 19/01/2024 by 3pm
- (3) Date of opening of quotation is 19/01/2024 at 4pm

### 02.Criteria to participate in the quotation:-

Agencies having valid GSTIN Number, PAN, Trade License issued by the competent authority, P Tax, having sound credentials, I.T Return (for last quarter of 2021-2022) and Financial Statement for the year 2021-2022(P/L & Balance Sheet) are entitled to participate in the quotation process.

## 3. Specifications of the Item:

- Laminated top
- Mounted on powder coated
- MS tubular frame
- 50 mm castors
- Top 812\*406
- Height 1042mm

### 4.Other terms and conditions:-

The quotationer should quote his rate considering the generic name of the product and keeping the conformity with the existing market price of the product.

The quotationer may remain present during opening of quotation. The quotationer should quote his rate in Indian Rupee including all taxes, charring cost, loading-unloading and other cost including installing, commissioning and supervision.

The Small Scale Industries Unit and Registered Co-operative Societies Ltd. Will get preferences as per Tender Policy as mentioned in G.O No -5400F(Y) Dated 25.06.12 and G.O No.-1500F(Y) Dated 25.06.14.

5. Payments only to be made on the basis of availability of fund after supply and proper checking of bills in all respect. 0.01-1.01

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6. For obtaining permission of issuing quotation documents, a prayer will have to be submitted to the Chairman, Municipality with due production of original certificates- Credentials/ documents.

The authority does not bind itself to accept the lowest quotation and reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

Chairman

**Uttarpara Kotrung Municipality** 

Memo No.1/8069(4)

Copy forwarded to:

1.Finance Officer,UKM 2.Executive Officer,UKM

3.Notice Board at UKM

4.Acting Medical Superintendent(MSMK)

Date:11/01/2024

Chairman

Uttarpara Kotrung Municipality

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